Detroit Academy of Arts and Sciences, consistent with federal and state laws, requires that all students enrolled must attend school regularly. Michigan law requires that a parent or legal guardian must ensure that their minor child between the age of six (6) and sixteen (16) is in school for the full time school is in session, unless otherwise legally excused pursuant to MCL 380.1561(3). It is important that every child has excellent attendance while in school.

The following steps is the attendance policy for Detroit Academy of Arts and Sciences:

When a student is absent, parents must submit a written reason for a student’s absence.

a. Valid/Lawful School Absences includes:
   i. Sickness (Doctor’s note is required for absences of 3 or more days).
   ii. Doctor’s or Dentist’s appointment
   iii. Court Appearance
   iv. Religious Holiday
   v. Extreme Family Emergency

b. Invalid/Unlawful School Absences includes:
   i. Staying home to take care of a family member
   ii. Too Tired
   iii. Travel
   iv. Weather
   v. Transportation
   vi. Overslept
   vii. Child is not immunized or does not have proper waiver information

Children arriving to school after 8:10 will be considered tardy. Early pick-up from school will affect students’ attendance.

<table>
<thead>
<tr>
<th>Occurrence</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Notice</td>
<td>3 Days Absent</td>
</tr>
<tr>
<td>2nd Notice</td>
<td>6 Days Absent Excused or Unexcused</td>
</tr>
<tr>
<td>3rd Notice</td>
<td>9 Days Absent Excused or Unexcused</td>
</tr>
<tr>
<td>4th Notice</td>
<td>Greater than 12 Days Absent Excused or Unexcused</td>
</tr>
<tr>
<td>10-Day Drop Rule</td>
<td>10 Consecutive Days Absent with no response to intervention from guardian</td>
</tr>
</tbody>
</table>